



(FOR OFFICIAL USE) APPLICATION NO: _____ DATE: _____

APPLICATION FOR METER/ELECTRICITY SUPPLY AND AGREEMENT FORM

(TO BE COMPLETED IN DUPLICATE BY THE APPLICANT AFTER STUDYING THE CONDITIONS AND REGULATIONS OF SUPPLY SPECIFIED OVERLEAF)

2
Passport
Photograph of the
Applicant with the
Name and
signature at the
back.

PART 1 CUSTOMER PERSONAL DATA

1.1 APPLICANT SURNAME: (MR/MRS/MISS) _____

OTHER NAME IN FULL _____

APPLICANT STATUS: LANDLORD TENANT

NUMBER OF ACCOUNT(S) REQUIRED

1.2 ADDRESS AT WHICH SUPPLY/METER IS REQUIRED: HOUSE NO. _____

BUS TOP _____

LANDMARK _____ L.G.A _____ PIN CODE _____

1.3 TYPE OF PREMISES

Duplex 3BD Room Flat 2BD Room Flat Single Room Block of Flat Tenement House

Boys Qtrs. Shop Individual Others (Please Specify) _____

1.4 USE OF PREMISES

Residential Commercial Industrial Street Light Special (Please Specify) _____

PREVIOUS DETAILS (If Applicable)

(A) CUSTOMER ADDRESS: _____

(B) ACCOUNT NUMBER: _____ METER NUMBER _____

1.5 NAME OF EMPLOYER/BUSINESS: _____

ADDRESS OF EMPLOYER/BUSINESS: _____

LANDMARK: _____ L.G.A _____ PIN CODE _____

1.6 CONTACT TELL/MOBILE NO: _____ E-MAIL _____

1.7 VALID MEANS OF IDENTIFICATION: International Passport Driver's License NIN PVC

1.8 PERSONAL IDENTIFICATION NO. (International Passport, Driver's License, NIN, PVC) _____

PART 2 DECLARATIONS

(TO BE COMPLETED BY CERTIFIED/REGISTERED ELECTRICAL ENGINEER/ACCREDITED ELECTRICAL CONTRACTOR)

2.1 LOAD REQUIREMENT FOR THE PREMISES:

	No.	Wattage
A. Light Point		
B. Ceiling Fan		
C. Socket Outlets-13Amps 15Amps		
D. Cooker		
E. Heater		
F. Air Conditioner		
G. Freezer		
H. Other		

NO	TOTAL H.P

*Details of Additional Equipment Can Be Attach Separately

Total Installed Load _____ Watts _____

2.2 REQUESTED VOLTAGE: 33KV 11KV 0.4KV

TYPE OF SUPPLY: 1 Phase 3 Phase

2.3 NATURE OF PROPERTY: NEW OLD

2.4 TYPE OF PROPERTY: SINGLE HOUSE APARTMENT TERRACE PUMP HOUSE

OTHERS (Please Explain) _____

2.5 DOES THE PROPERTY HAVE PLANNING PERMISSION: YES NO

2.6 DOES THE PROPERTY HAVE METER: YES NO

2.6.1 IF PROPERTY HAS A METER

2.6.2 METER NO. _____ 2.6.3 CUSTOMER ACCOUNT NO. _____

2.6.4 METER TYPE AT PROPERTY: PRE-PAYMENT METER POST-PAID METER MAXIMUM DEMAND

2.7 ESTIMATED MAXIMUM LOAD FOR _____ AMPERES PER PHASE

2.8 NAME OF THE REGISTERED ELECTRICAL ENGINEER/ELECTRICAL CONTRACTOR _____

ADDRESS: _____

_____ LICENSE NO. _____ CATEGORY _____

SIGNATURE: _____ DATE: _____

2.9 TO BE COMPLETED BY ONLY THOSE REQUESTING FOR CHANGE OF CLASS

METER NUMBER: _____ ACCOUNT NUMBER: _____

I/WE HEREBY REQUEST ABA POWER LIMITED ELECTRIC TO SUPPLY US WITH ELECTRICITY AT THE ADDRESS STATED IN 1.2 ABOVE FOR THE PURPOSE STATED IN 1.4 ABOVE AND AGREE TO PAY ALL CHARGES MADE BY APL ELECTRIC BY THE PREVAILING APL ELECTRIC TARIFF OF SUPPLY AS APPROVED BY NIGERIAN ELECTRICITY REGULATORY COMMISSION (NERC).

I/WE CONFIRM THAT THE INFORMATION GIVEN IN PART 1 ABOVE IS TRUE IN ITS ENTIRETY AND AGREE THAT IF ANY PART OF IT IS FOUND TO BE UNTRUE THE ELECTRICITY SUPPLY MAY BE DISCONTINUED.

2.10 PREFERRED METHOD OF RECEIVING BILLS

BILLS DELIVERY TO THE HOUSE BILLS SENT BY SMS BILLS SENT BY EMAIL

APPLICANT SIGNATURE: _____ DATE: _____

PART 3 TO BE COMPLETED OWNER OF THE PREMISES (LANDLORD)

3.1 SURNAME (MR/MRS/MISS) _____ 3.2 OTHER NAMES IN FULL _____

_____ 3.3 DATE OF BIRTH _____

3.4 CONTACT TELL NO./ MOBILE NO. _____ 3.5 EMAIL ADDRESS: _____

3.6 NAME OF EMPLOYER/BUSINESS: _____

ADDRESS OF EMPLOYER/BUSINESS: _____

3.7 METER NO.: _____ CUSTOMER ACCOUNT NUMBER (FOR PREMISES) _____

3.8 PERSONAL IDENTIFICATION NUMBER (International Passport Driver's License PVC NIN _____

3.9 I CONFIRM THAT THE APPLICANT IS MY TENANT AND CERTIFY HIS/HER REQUEST FOR ELECTRICITY SUPPLY AND ALSO ACCEPT TO NOTIFY APL ELECTRIC IN WRITING WHEN HE/SHE GIVES NOTICE (IN WRITING OR OTHERWISE) OF TERMINATION OF HIS/HER TENANCY AGREEMENT, FAILING WHICH ANY OUTSTANDING DEBT OR DUES ON HIS/HER ACCOUNT MAY BE DEBITED TO MY OWN ACCOUNT.

SIGNATURE: _____

DATE: _____

PART 4 FOR OFFICIAL USE

(A) TO BE COMPLETED BY COMMERCIAL OFFICER

TYPE OF APPLICATION	TICK
New Service	
Additional Load/Reproduction	
Change Of Customer	
Additional Meter	
Change Of Tariff	

TYPE OF APPLICATION	TICK
Conversion From Single Phase to Three Phase to MD Meter	
Is Property Earthed?	
Planning Permission (New Property)	

4.1 FOR EXTENSION/REDUCTION OF LOAD/CHARGE

Existing Load	KWH
Additional/Reduction Load	KWH
Total Load	KWH

4.2 CUSTOMERS PREFERENCE/PREFERRED METHOD OF PAYMENT:

CHEQUE *ATM *ONLINE CASH DEPOSIT POS

4.3 *CUSTOMER IDENTIFICATION NO (CIN): _____

4.4 *GPS COORDINATE: _____

REMARK/RECOMMENDATION: _____

THE ORIGINAL OF THIS APPLICATION HAS BEEN RECEIVED BY: _____

SIGNATURE: _____ DESIGNATION: _____ DATE: _____

(B) TO BE COMPLETED BY THE METER SUPERVISOR

METER NUMBER _____ ACCOUNT NUMBER _____

METER READING ON THE LAST BILL: _____

FINAL METER READING ON (DATE): _____ IS _____

NAME: _____ DESIGNATION: _____

SIGNATURE: _____ DATE: _____

(C) TO BE COMPLETED BY CREDIT CONTROL SECTION

THE LATEST BILL ON THE ACCOUNT IS: _____ (MONTH) _____ (AMOUNT)

THE OUTSTANDING IS ₦ _____ FINAL BILL AS PER PART (B) ABOVE IS ₦ _____

THE TOTAL NOW DUE OF ₦ _____ FINAL VIDE APLE MACHINE RECEIPT NO.: _____

(I) WAS SETTLED ON _____ FINAL VIDE APLE MACHINE RECEIPT NO.: _____

(II) ₦ _____ HAS NOT BEEN SETTLED BUT TRANSFERRED TO ACCOUNT OF

NAME _____

ACCOUNT NO. _____ METER NO. _____

ADDRESS. _____

THE APPLICATION IS HEREBY CLEARED FOR FURTHER PROCESSING

NAME: _____ DESIGNATION: _____

SIGNATURE: _____ DATE: _____

(D) FINAL APPROVAL

CHECK BY: NAME _____ DESIGNATION: _____

SIGNATURE: _____ DATE: _____

APPROVED BY: NAME _____ DESIGNATION: _____

SIGNATURE: _____ DATE: _____

PART 5: CONDITIONS AND REGULATIONS OF SUPPLY

I/We _____ hereby request that Electricity be supplied in accordance with the Electricity Power Sector Reform Act 2005 of the Federal Government of Nigeria and all the relevant Codes and Regulations as approved by the Nigerian Electricity Regulatory Commission (NERC).

The APL Electric (hereinafter called "The Operator") will supply Electricity subject to the following terms and conditions.

1. SYSTEM OF SUPPLY

The Operator's system is alternating Current at a frequency of 50 Hertz. The medium Voltage will be either 230 Volts single phase or 400 Volts three phase.

2. INSTALLATIONS

Wiring installation shall be executed to the satisfaction of the Operator who will inspect and/or test installation.

3. SERVICE LINE

The nature and location of service lines and other supply facilities shall be determined by the Operator. The Operator shall be at liberty at any time to take branch services off the service lines whether on the customer premises or not, for the purpose of supplying electricity to any other premises. The customer shall obtain all facilities required by the Operator for the installation of the service line including the necessary Right of Way over his own and/or adjacent property which the Operator may require. Any service line or other facilities provided by or donated by a consumer shall be treated in line with the Investment in Networks Regulation by the Commission.

4. ACCESS TO PREMISES

The customer shall give the Operator all reasonable and necessary access to the customer's premises to connect, disconnect, inspecting, testing, altering, replace, maintain, or remove any service line, meter, and/or other apparatus or any part thereto and for reading the meter. The Operator's official will produce the Operator's identity card, upon demand. The Customers shall pay a fee for each special meter reading made on request.

5. ADDITIONAL EQUIPMENT

After the installation referred to in Schedule 2.1 hereof has been tested and passed by the Operator, the customer shall not have any additional equipment connected to his installation without submitting an application form APL Electric 74 to the Operator giving at least seven days' notice of his intention to do so, and he shall not use such additional equipment until the installation has been re-tested and passed by the Operator. Neglect of this precaution may cause interruption of supply and damage to APL Electric Equipment. A penalty may be imposed for default.

6. TESTING AND ACCURACY OF METERS

Should the customer or the Operator give notice disputing the accuracy of a meter, such meter shall be tested by the Nigerian Electricity Management Services Agency (NEMSA). If the Customer considers his meter inaccurate, his notice to that effect shall be accompanied by a deposit to cover the cost of the test. In the event of the meter having an error exceeding the line of error as may be allowed by the regulation in force, the amount payable for electricity charge for the period for which the customer is charged on the last invoice rendered prior to the notice of dispute shall be determined in line with the provisions of NERC's Regulation on Meter Reading, Billing, Cash Collection and Credit Management.

7. DISCONTINUANCE OF SUPPLY

Not less than seven days' notice in writing must be given to the Operator by the Customer or landlord before vacating the premises. In default of such notice, the Customer shall be liable to the Operator for all accounts arising until such notice is received or until the Operator accepts an application for the supply to the same installation from another Customer. The Operator reserves the right to discontinue the supply of electricity for purposes of safety, when other Customers are being connected or when the Operator's mains or equipment are being tested, repaired, or in cases of unavoidable interruption due to fire, flood, tempest, accident and breakdown of machinery.

8. PAYMENT FOR ELECTRICITY SUPPLY

From the date supply is made available; the Customer must pay monthly for all electricity billed in accordance with the applicable rate. Official Receipts are issued by the Operator for all payment made to it. Customers are advised on each occasion to check that the amount on their receipt corresponds with the sum paid.

SPECIAL NOTE:

Whenever any customer of electricity supplied by the Operator leaves the premises where such electricity has been supplied to him without paying the charges for electricity or meter rental due to him, the Operator shall be entitled to recover from the Landlord in accordance with Clause 3.9.

9. RESPONSIBILITY FOR APLE APPARATUS

The Customer shall ensure the safety against damage or destruction by fire and shall be solely responsible for the safe custody of the meter and other apparatus belonging to the Operator that were installed at his premises and shall not damage, alter, remove the same, or obliterate or remove any marks, words, or numbers thereon, or permit any such damage. The Customer shall make good any such damage or reimburse the Operator to the extent of any loss the Operator may sustain by reason of any breach of these conditions and regulations. The customer shall give notice to the Operator of any breakdown, failure, loss, injury, or damage to the meter or any apparatus belonging to the Operator installed in his premises

10. NON-LIABILITY OF OPERATOR

The Operator will not be responsible for any loss or damage occasioned to any person or Property whether belonging to the customer or not arising out of any defects in or accident to the wiring installation or by the use of the electricity supplied or any apparatus that belongs to the Operator or through any default arising on the Operator's system or for any cause beyond their control. This provision is subject to the operator putting in place all safety measures to ensure a duty of care in the discharge of its responsibility to the customer.

11. THE IMPROPER USE OF SUPPLY

If the customer makes use of the supply in such a way as to interfere with the general distribution of the electricity, immediate steps shall be taken to remedy the defect complained of or the supply discontinued.

12. BREACH OF AGREEMENT

If the customer shall neglect or refuse to pay the electricity supplied in accordance with these conditions and regulations, become subject under bankruptcy laws or enter into liquidation, suffer execution to be made on his effects, or commit any other breach of this agreement, the Operator may terminate this agreement and/or discontinue the supply of electricity and/or remove the apparatus belonging to them subject to the provisions of NERC's Regulation on Connection and Disconnection of Electricity Services

13. REVISION OF CONDITIONS OF SUPPLY.

The Operator may from time to time, on giving notice to the customer in writing or by public notice amend or alter any of the above conditions of supply or their scale of charges, and such amendment or alterations shall take effect from the date specified in the said notice as approved by NERC.

14. The customer and the operator also hereby agree to abide by and exhaust all administrative remedies as contained in the NERC Customer Complaint Handling and Procedures Regulations before resorting to any other dispute resolution or adjudicatory process.



CUSTOMER'S FURTHER UNDERTAKING.

I/we (Mr/Mrs/Miss) hereby undertakes/declares as hereunder.....

1. That the Landlord is the owner of the mentioned in APL Electric Form 74 part 3, which falls under APL Electric's distribution Area for the supply of electricity.
2. That the Applicant came into the possession of the said premises vide a Certificate of Occupancy/Deed of Assignment/Deed of Gift/Tenancy Agreement/lease Agreement and others (please specify) Dated.....
3. That the Applicant has applied to APL Electric for a grant of a new electricity connection and to be recognized as the registered consumer in respect of the said connection at the said premises. The Applicant undertakes to supply all such documents as may be required by APL Electric in that regard and to fulfill all prescribed formalities.
4. That if the new connection requested by the Applicant is granted, the Applicant undertakes to provide any, and all such documents to APL Electric as may be required by them as proof of ownership/tenancy Agreement/Lease Agreement of the property including occupant name, phone number etc.
5. The Applicant unconditionally undertakes to keep APL Electric / its officers indemnified from and against any loss whatsoever including loss of revenue, penalties, claims, damages, solicitors' fees associated with the Property, and undertake to offset any previous arrears by past tenants discovered on a later date on the Property name/address.
6. That In the event of an estimated bill, the Applicant shall promptly pay all charges stated in the relevant bill in compliance with the NERC capping Order.
7. That the Applicant would allow clear and unencumbered access to authorized officials of APL Electric to the premises for the purposes of Meter reading, maintenance, inspection, checking, testing, prepaid meter m monitoring, etc.
8. That APL Electric may also demand such amounts of additional Security deposit from the Applicant from time to time as APL Electric may deem fit as a safeguard for securing any event of non-payment on behalf of the Applicant.
9. That the Applicant shall pay for any financial loss/loss of revenue and/or any penalties that are associated with the property.
10. That the Applicant shall use electricity only for the purposes for which it has been sanctioned by APL Electric and shall in no way be misused for any other purpose(s).
11. That APL Electric has a right of set-off and may without prejudice to its other rights, transfer payments and receivables from the old connection towards the new connection and vice versa.
12. That the Applicant shall not extend/sublet this electricity supply to any other premises without prior written consent of APL Electric
13. That in the event the premises are leased to any person or entity, the Applicant shall notify APL Electric and supply all relevant details about the tenant or lessee, and the Applicant shall notify APL Electric of any change in tenant(s) or lessee(s) and update their records accordingly.
14. That all details furnished in the APL Electric Form 74 are true to the Applicant's knowledge. If any information is found incorrect later, then APLE will have the right to withhold/disconnect the power supply to the Applicant's premises.
15. In the event of this connection being given, this Undertaking together with the APL Electric Form 74 shall be treated as an agreement for the connection with effect from the date the connection is given till such time as it is replaced by a fresh agreement, or this agreement is terminated.

IMPORTANT NOTE:

APL ELECTRIC CUSTOMER'S CONSENT

I consent or I do not Consent to the collection, processing, transfer, management, and storage of my personal data by APL Electric for the afore-mentioned purposes. I understand that APL Electric has the commitment to release my personal data to any of its Regulators, Security Agencies, or third parties upon being requested to do so in the course of their official duties, investigations, or on the order of a court or further to contracts and will take necessary measures to protect my personal data and privacy in that regard.

TYPE OF REQUEST

PRE-PAYMENT METER

*POSTPAID BILLS
*(These Service will Commence Soon)

SIGNED AND DELIVERED BY APPLICANT

SIGNATURE:

DATE:

IN THE PRESENCE OF:

NAME:

ADDRESS:

OCCUPATION:

SIGNATURE:

DATE:



NOT FOR SALE

ACKNOWLEDGEMENT SLIP

DATE _____

CUSTOMER NAME: APPLICATION NUMBER:

CUSTOMER ADDRESS:

FILE PREPARED BYSIGNATURE: PHONE NO:

This acknowledgment is only to inform you that your application has been received and the request will be deemed to be accepted only after completion of technical and commercial formalities and requisite compliances.

For your application status, please dial the number provided by the New Service Unit or e-mail us at customercare@abapower.com, hotline: +234 (0) 700 123 8280